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www.croydon.gov.uk

Address Management Team
Bernard Weatherill House
Mint Walk
Croydon CR0 1EA
Tel: 020 8760 5538
Email: SNN.LBC@croydon.gov.uk
Please ask for/reply to Address Management
Date: 9. July 2025
Our Ref: SNN000000565

Asim Erturk
53 Warminster Road

London
SE25 4DQ

Dear Asim Erturk

Development: 53 Warminster Road South Norwood London SE25 4DQ - Extension To Create Two New Flats

Thank you for your application for official naming and numbering.

I attach the certificate of official naming and numbering and a copy of the plans which were supplied, marked up to show the addresses. This is the official confirmation of these addresses and I suggest you keep a copy with the title deeds.

Please pay attention to the numbered plans attached, as the numbering may not follow your plot numbers. Emergency services guidelines state internal numbering must be in a clockwise direction from the entrance.

If your development includes a new street, arrangements should now be made for the provision of street nameplates. Their positions will need to be agreed with our clerk of works, please contact the Highways Development Team highwaysmaintenance@croydon.gov.uk

I enclose copies of the regulations regarding the marking of street nameplates and the marking of street numbers. Please ensure that you display the official street name, street numbers, flat numbers and building names in accordance with the regulations.

I will inform all necessary parties including statutory undertakers, emergency services and Royal Mail of the new address.

These addresses will be held by the Royal Mail on a “not yet built” file. Please contact the address management team shortly before these premises are due to be occupied and we will update the council’s corporate address database and request that the Royal Mail transfer them on to their live database.

Please note that the Royal Mail will only add the property to their live database once it has a valid delivery point (letter box, number, accessible, safe)

Royal Mail are responsible for the allocation of postcodes; they may allocate a postcode different to that of the development site. I will email confirmation of the

postcode once received, this can take up to 10 working days. Please contact the address management team if you require the postcode & have not yet received confirmation.

Please ensure that you display the street and flat numbers and building names at the principal entrances. I enclose a copy of the regulations regarding the marking of street numbers.

Please read the attached important information. This contains details on how to register for services provided by the council and other information relevant to new developments.

Please acknowledge receipt of the attached official naming and numbering plans and certificate, agreeing to the postal addresses and that you will notify future occupiers and purchasers of this address and will display the official street and flat numbers and building and street names in accordance with the regulations attached

Yours sincerely

David Wooller
On behalf of Address Management Team

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Official Case Number SNN000000565

London Borough of Croydon
London Building Acts (Amendment) Act 1939, Part II
Local Government Act 1985
Certificate of Official Naming and Numbering

Allocation of Official Addressing

Croydon Council is responsible under the above legislation for the allocation of postal addresses in the borough.
Please keep a copy of this certificate with the title deeds

Development Description: 53 Warminster Road South Norwood London SE25 4DQ - Extension To Create Two New Flats

Disclaimer

The allocation of this address (or addresses) does not serve as confirmation that any building or structure is authorised under Planning, Building Regulations or any other legislation. Owners/occupiers may be at risk of enforcement action if any necessary approvals have not been obtained

Case Fee

Fees received with thanks on behalf of the director of resources

Certificate of Official Numbering

It is hereby certified that these addresses have been officially allocated as shown on the schedule overleaf.

53J and 53K Warminster Road, London, SE25

Signed



Address Management Team Manager

Date: 9. July 2025

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Schedule of Official Address(es)

Plot/Unit	Level	Flat Number	Building Name	Street Number	Street Name	Post Town
				53J	Warminster Road	London
				53K	Warminster Road	London