Outlook

Re: LON299 - Confidential

From Anna Maria Allorio [Londonist HR Team] <anna.allorio@londonist.co.uk>
Date Thu 19/03/2026 09:13
To Natalia Nicolaou <Natalia.Nicolaou@peninsula-uk.com>

Good morning Natalia,

Before we start the process I would like to inform you that the this employee went through a redundancy process in December while her role was PA and last decision was not to make the role redundant with the mention of change of title in January.
In January we offered and she accepted the change of title in Office and Admin Associate.

Can you please let me know if this has to be mentioned in the business case or if this will have a repercussion on the process

I look forward to receiving your reply
Thank you
Anna

From: Anna Maria Allorio [Londonist HR Team] <anna.allorio@londonist.co.uk>
Sent: 18 March 2026 09:43
To: Natalia Nicolaou <Natalia.Nicolaou@peninsula-uk.com>
Subject: Re: LON299 - Confidential

Yes Please, can you provide templates? That I can prepare and then share with you for confirmation?

Thank you

From: Natalia Nicolaou <Natalia.Nicolaou@peninsula-uk.com>
Sent: 18 March 2026 09:41
To: Anna Maria Allorio [Londonist HR Team] <anna.allorio@londonist.co.uk>
Subject: LON299 - Confidential

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Hi Anna Maria,

The business case looks perfectly fine. Would you like help with the consultation process?

Kind regards,

Natalia Nicolaou

Thank you for taking advice. We are very keen to help you resolve matters, and where you have taken out the optional insurance as part of your contract with Peninsula, we want to make sure that you retain the full benefit in accordance with the policy's terms and conditions. Please remember that it is important to keep us informed of all developments and to take further advice at every stage until the issue is resolved. If you wish, you may review the insurance policy through our website by Clicking Here

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documentation appointment to ensure you are compliant with current legislation click **here** and get it diarised!

Natalia Nicolaou
BRAINBOX+ Employment Law Consultant

t: Get the advice you need from your HR Expert faster. Call me directly on 01618369850
w: peninsulagrouplimited.com

PENINSULA

Peninsula, Victoria Place, Manchester, M4 4FB



From: anna.allorio@londonist.co.uk
Sent: 18/03/2026 09:03:07
To: Natalia.Nicolaou@peninsula-uk.com

Subject: Re: LON299 - Confidential

Sorry I might have forgot to attach it 🙄
Thank you

Anna Maria Allorio
HR and Admin Officer www.londonist.co.uk

Phone: 442072871912

Mobile: 447570059028

E-mail: anna.allorio@londonist.co.uk

Address: 5 Great James Street Holborn London, WC1N 3DB

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From: Natalia Nicolaou <Natalia.Nicolaou@peninsula-uk.com>
Sent: 18 March 2026 09:01
To: Anna Maria Allorio [Londonist HR Team] <anna.allorio@londonist.co.uk>
Subject: LON299 - Confidential

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Good morning Anna Maria,

I cannot see the document, how is it called?

Can you please resend it?

Kind regards,

Natalia

Thank you for taking advice. We are very keen to help you resolve matters, and where you have taken out the optional insurance as part of your contract with Peninsula, we want to make sure that you retain the full benefit in accordance with the policy's terms and conditions. Please remember that it is important to keep us informed of all developments and to take further advice at every stage until the issue is resolved. If you wish, you may review the insurance policy through our website by Clicking Here

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PENINSULA

Peninsula, Victoria Place, Manchester, M4 4FB



From: anna.allorio@londonist.co.uk
Sent: 17/03/2026 15:47:20
To: Natalia.Nicolaou@peninsula-uk.com

Subject: LON299 - Private & Confidential - Job Name: Redundancy Business Case

Dear Natalia

Following our conversation I would like you to review the Redundancy business case I have prepared.

This is for one role but it might increase as soon as my Finance team will provide more information, however for now this is confirmed.

Please kindly review and let me know
Best regards
Anna

Anna Maria Allorio

HR and Admin Officer www.londonist.co.uk

Phone: 442072871912

Mobile: 447570059028

E-mail: anna.allorio@londonist.co.uk

Address: 5 Great James Street Holborn London, WC1N 3DB

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From: Natalia Nicolaou <Natalia.Nicolaou@peninsula-uk.com>
Sent: Tuesday, March 17, 2026 15:41
To: Anna Maria Allorio [Londonist HR Team] <anna.allorio@londonist.co.uk>
Subject: LON299 - JobId: 8269490 - Private & Confidential - JobName: Hayley Hs

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