Candidate Name: Asim Maqbool

Previous Job Title: Accounting Controller– Contract

Skill Set Summary:

- Technical Skills: Excel (VLOOKUP, index matching, Pivot tables), Sageline50, Sage200, Outlook, Xero, MS Dynamics (Great Plains), PowerPoint, Word
- Expertise: Audit, Business Partnering, VAT returns, Transactional accounting, Cash flow management, System implementations, Budgeting/forecasting, Management accounts, Project management, Supervising staff, Payroll, Training staff
- Achievements: Cost reduction, Operational efficiency, Securing funding, Implementation of control systems
- Experience: Financial reporting, Management reporting, Regulatory reporting, Stakeholder communication, Compliance with accounting standards
- Interpersonal Skills: Supervising staff, Training, Stakeholder management

Professional Qualifications: ACCA, Association of Chartered Certified Accountants, 2016

Education:

ACCA
Association of Chartered Certified Accountants
2016

BA(Hons) Accounting & Finance
London Metropolitan University
2008

Bachelor Of Commerce
University of Peshawar
2003 & 2004

Intermediate (A level equivalent)
Edwardes College Peshawar
2002

Matriculate (O level equivalent)
University Public School
2000

IT/System Skills: Excel (VLOOKUP, index matching, Pivot tables), Xero, Sageline50, Sage200, Outlook, MS Dynamics (Great Plains), PowerPoint, Excel, Word, NatWest Bankline system.

Resides: London, United Kingdom

Salary Sought: £65,000

Notice Period: Immediately available

Consultant Summary: The candidate holds an ACCA qualification obtained in 2016. In the most recent role as an Accounting Controller at CACEIS, the candidate was responsible for monthly financial and management reporting, regulatory reporting, and maintaining relationships between finance and business

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lines. This role also involved assisting with annual budget preparation, ensuring transaction accuracy, and supporting the Head of Finance with internal management control reporting. The candidate has a strong track record in supervising staff, project management, and implementing effective control systems.

Career Achievements:

- Reduced overheads of Acorn Group by £48K annually.
- At GreenSky, prepared wages analysis of 250 employees, that proved critical and resulted in cost reduction by 15%.
- Prepared monthly Budgets and Forecast & introduced departmental reporting at GreenSky, which resulted in identifying major variances in some schools which lead to operational efficiency and cost savings by 10%.
- Managed to secure extra funding from Factoring company by providing them yearly Cashflow Forecast for Greensky.
- Effectively managed 2 accounts assistants at Acorn and Greensky.
- Implementation of the effective control system for procurement purchases at Nyberg Lodwick lead to operational efficiency.
- Cleared VAT backlog for the last 2 years, calculated the reverse charge and filed the vat return at Nyberg ltd.

Professional Experience

ACCOUNTING CONTROLLER– CONTRACT
Caceis– Financial Services London, UK
November 2024 - May 2025

CACEIS is a leading global asset servicer specializing in post-trade services, including execution, clearing, custody, depositary, and asset valuation for institutional and corporate clients.

Duties and Responsibilities:

- Assisted in the preparation of the annual budget, reforecasts and the monthly management information both for the UK and Paris.
- Prepared the monthly reporting for AUC (Assets under custody) and AUA (Assets under Adminitration) for Caceis U.K Branch.
- Preparation of Regulatory reporting to FCA, BOE and any other regulatory bodies.
- Nurtured and Maintained a good working relationship between Finance and the Business Lines / Support Functions on all Finance matters.
- Ensured the correct accounting treatment of transactions and the accuracy of the P&L.
- Ensured accurate coding for outgoing invoices
- The review and analysis of the balance sheet, including sundry / suspense accounts before final validation by the Head of Finance.
- Helped the Head of Finance with the Production of all internal management control reporting.
- Assisted the Head of Finance with the delivery of quarterly group reporting for the Paris Head Office.
- Coding and sending of the Suppliers invoices to the AP team in Spain.
- Provided the first level of processing and payment of general expenses, accruals, prepayments, fixed assets, sundry receivables and (in conjunction with the tax team) the VAT return.
- Payroll Process, File validation, Journals booking and reconciliation journals, P&L analytical review.
- Followed up and reconciliation of the intercompany recharges.
- Assist Head of Finance with ad hoc work as required.
- Updated Finance department Procedure annually

FINANCE MANAGER– CONTRACT
ClearBank – Financial Services London, UK
May 2023 - August 2024

Duties and Responsibilities:

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- Ensuring the completeness and accuracy of customer revenue, by applying appropriate revenue recognition standards under IFRS 15
- Assisting with manual calculation of ad hoc customer billing, interest and revenue sharing agreements where these cannot be serviced via the existing infrastructure
- Reconciliation of Customer FI balances
- Involvement in the Fx Multicurrency product offering, ensuring PnL and balance sheet items booked correctly and fully reconciled between source, Core ledger and general accounting ledger at month-end
- Support in delivery of monthly financial reporting
- Ensuring that all financial transactions are properly recorded and reported
- Maintain compliance with relevant accounting standards and accounting treatments
- Responsible for maintaining up-to-date process and procedure documents and policies
- Support the delivery of statutory accounts
- Liaising with internal and external auditors
- Ensuring the integrity of the financial statements, including, but not limited to: preparation and processing of journals, P&L analytical review, Balance Sheet accounts reconciliations, impairment reviews and fixed asset audits
- Liaising with various stakeholders (Client Coverage, Legal, Operations, Product, etc.) to discuss requirements for new products and the design of the new billing system
- Liaising with finance team and wider business to ensure efficient communication flow and understanding of financial accounting
- Preparation of opex flash numbers for premonth end reporting and variance analysis.
- Actively played an important role in the automation process at clearbank

SENIOR BUSINESS PARTNER/MANAGEMENT ACCOUNTANT– CONTRACT

AAT- Education London, UK

August 2022 - April 2023

Duties and Responsibilities:

- Preparation of monthly Management accounts for the AAT.
- Reconciliation of various Balance sheet items as a part of month end process
- Posting of the month End Journals.
- Worked with the head of Finance in the preparation of Audit
- Monthly meetings with the stake-holders to review the actual vs. Budgets of their departments.
- Monthly variance analysis of the income and expenditure accounts
- Posting of monthly deferred income and provisions
- Preparation of the Annual Budgets for the FY23-24
- Intercompany balances rec and recording of re-charges invoices as a part of month end process

YEAR END ACCOUNTANT– CONTRACT

FitFlop- Retail Sector London, UK

February 2022 - July 2022

Duties and Responsibilities:

- Analysing the effect of and keeping up to date with new accounting standards then implementing them in the financial statements.
- Day to day contact point for the auditors.
- Working with the Finance team and other departments in preparation of audit deliverables.
- Assisted the Financial Control team with the production of monthly consolidated management accounts.
- Various monthly Balance sheet reconciliations for several entities.
- Production of statutory (company only and consolidated) IFRS accounts of all Fit flop Group companies (local and overseas).

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MANAGEMENT ACCOUNTANT– CONTRACT
RationalFX- Financial Services Sector
February 2021 - January 2022

Duties and Responsibilities:

- Preparation of monthly Management accounts for the Rational and Xendpay in accordance with the UK GAAP and IFRS.
- Preparation of the consolidated Management accounts for the Rational Group Limited for the presentation in the board meetings.
- Posting of the month End Journals for the Xendpay and RationalFX
- Performed Nominal Check analysis of the P&L items to ensure consistency of the overhead expenses for the RationalFX and Xendpay.
- Reconciled various Balance sheet items as a part of month end process for both the entities.
- Submission of the P11D and PSA
- Active participation and communication with the Auditors in relation to the year-end Audit of the financial statements for both the entities.
- Submission of the Annual accounts and reports to the FCA as a part of regulatory requirement.
- Overseeing the payroll function every month before the processing of the salaries.
- Overseeing the supplier payments before the processing of the payments to the suppliers.
- Application of the IFRS 16 in relation to the measure, presentation and disclosure of leases.
- Actively participated in claiming Research and development expenditures for Tax relief
- Capitalisation of the intangible assets in relation to the software development for the Xendpay platform
- Supervision of the Finance supervisor and interaction with the key stakeholders within the organization.
- Worked closely with the CFO in the budgeting process.

SENIOR FINANCIAL ACCOUNTANT– PERMANENT
Elevate credit international ltd- Financial Services Sector
September 2019 - December 2020

Duties and Responsibilities:

- Prepared the daily loan settlement activities from the loan management system to the General Ledger and investigated the differences.
- Working capital management and the cash flow forecast on daily basis for the key stakeholders.
- Review and approval of Invoices and payments input by accounts payable function.
- Assisted the Head of Financial Accounting & Control in closing the loan book at the month end.
- Reconciliation of various balance sheet accounts for review by the Head of Financial Accounting & Control.
- Drafting SOX Documentation, implementing and maintaining internal controls for key aspects of the accounting function.
- Lead on Fixed Assets accounting, ensuring all capitalization adheres to the policy and accounting standards, ensuring Fixed Assets Register and GL reconcile.
- Assisted in maintaining financial records in accordance with the US GAAP and IFRS
- Preparation of key monthly reports and deliverables for the Board and external debt provider and dealing with any ad-hoc requests related to financial reporting.
- Assisted the Head of Financial Accounting & Control in delivering period internal and external audit.
- Preparation of monthly and quarterly management accounts.
- Assisted the Head of Financial Accounting & Control in the preparation of annual statutory accounts in accordance with US GAAP and IFRS

ACCOUNTANT– CONTRACTOR
capital on tap- Financial Services Sector
June 2019 - August 2019

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Duties and Responsibilities:

- Assisted the Head of Finance in the preparation of management accounts Under UK GAAP & FRS102 guidelines for the Parent New wave Capital Ltd.
- Performed the Balance sheet recs of new wave Capital Ltd.
- Processed the journal entries as a part of the month end process.
- Reconciled the Aged creditors balance to the PI log as a project-based work.
- Reviewed and approved the monthly purchase daybook prepared by the purchase ledger Clark as part of the month end process.
- Reviewed and approved the bank mapping before the transactions were imported into sage200 as a part of the month end bank reconciliation process.
- Performed Nominal Check for the P&L at the month end for consistency of overhead expenses and prepared notes to the accounts.
- Performed variance analysis of P&L to look for any material differences or discrepancies by comparing previous periods.
- Updated the prepayments and accrual schedule towards the end of the month and processed the journal entries.
- Updated the Fixed assets register as a part of the month end process.

MANAGEMENT ACCOUNTANT– CONTRACTOR

Neyber limited- Financial Services Sector (Fairer finance)

March 2018 - May 2019

Duties and Responsibilities:

- Assisted the financial controller in the preparation of management accounts comprising of profit and loss statement, Balance sheet, Under UK GAAP & FRS102 guidelines for the subsidiary Nyberg& Parent Holdings Limited.
- Prepared the sweep report on daily basis for the investors and transferred the funds from the control to the investors account.
- Reconciled the Main office Bank and expenses account on daily basis and Month end
- Performed Nominal Check for the P&L at the month end for consistency of overhead expenses and prepared notes to the accounts.
- Performed variance analysis to look for any material differences or discrepancies by comparing previous periods.
- Prepared the prepayments and accrual model and performed reconciliations.
- Prepared Fixed assets register model and reconciled the closing balance.
- Prepared Markup calculation for bonuses of contract-based employees.
- Calculated Prepaid interest for the venture debt and remitted the interest to the investors on timely basis
- Involved in the calculation and preparation of the PSA (Payee settlement agreement).
- Identified and calculated reverse charge on the overseas transactions and Submitted quarterly VAT return for neyber limited
- Prepared template for the budgeted supplier payment in order to manage cashflow expectation of the business in line with the budget every month.
- Calculation and reconciliation of the revenue /partners share for the partners/stakeholders of the neyber limited
- Performed balance sheet recs on prepayments, accruals, travel loan, staff advances, bank accounts, fixed assets provision for doubtful debts.
- Prepared ad-hoc reporting for analysis of costs for different departments in the Neyber limited.
- Actively supervised payable audit of Neyber limited, briefed them about the control procedures and resolved their enquiries.
- Actively participated in the partners meeting and briefed the stakeholders for managing partners expectations.
- Performed the intercompany reconciliation between Holdings & Neyber Limited for the last 8 months, reconciled the opening balance and then on-going on monthly basis.
- Reconciled the Capital investment schedule for the venture and covetable loans and ensured repayment of interest and capital on timely basis.
- Created re-charge invoices for the professional & legal fees paid on behalf of SPVs.
- Processed the payments on the NatWest Bankline system for suppliers and repayment of interest to the investors.

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- Processed intercompany and SPVs sweep transfers for the loan assets bought & sold.
- Provided the reconciliation of 8 bank accounts and Aged payable listing for the monthly compliance meeting and briefed them about supplier/stakeholder management.
- Implemented the internal Control procedures by the induction of PO internally in the organisation for the procurement and invoice approval process.
- Managed the stakeholder expectations by running the supplier payment run twice in a week.

FINANCE MANAGER– PERMANENT

Green sky limited- cleaning contract services to schools

July 2016 - January 2018

Duties and Responsibilities:

- Prepared and reported management accounts comprising of profit and loss statement, Balance sheet, Under UK GAAP guidelines for 2 companies within Green Sky Cleaning Group with established deadlines.
- Preparing monthly budgets&forecasts, sales reconciliation, reviewing and re-drafting of new contracts with schools, monthly wages analysis of 250 employees.
- Preparing tender document by providing budgeted analysis of contract costs of wages and materials to each school.
- Liaising with Factoring Company in relation to the remittance of funds and negotiating payment terms.
- Prepared Cash Flow Forecasts on a weekly and monthly basis for each school.
- Preparing monthly balance sheet reconciliation, intercompany reconciliation, payout ratio reports, bonus and commission calculation of parent company for team manager and sales manager on monthly basis.
- Processing payroll operations, with the assistance of sage payroll and MS Excel and producing a summary of PAYE Tax &NI Contributions to be paid by employers to HMRC.
- Submitting quarterly VAT returns for the group and arranging payment plan with HMRC in tight cashflow situations.
- Supervised 2 accountants and reviewed their work.
- Reviewing accruals/prepayment and fixed assets register on monthly basis.
- Incorporated Pension Scheme for all the employees and provided calculation for employer & employee Contribution for each Tax year.

MANAGEMENT ACCOUNTANT – PERMANENT

ACORN GROUP- Motor Claims & Insurance Consultancy Sector

March 2014 - June 2016

Duties and Responsibilities:

- To prepare and report management accounts comprising of profit and loss statement, Balance sheet, Under UK GAAP & FRS 102 guidelines for 2 companies within the Acorn group with established deadlines.
- Preparing monthly balance sheet reconciliation, sales reconciliation, Intercompany reconciliation, pay-out ratio, KPI reports, bonus and commission calculation of Parent Company for team managers and sales managers on monthly basis.
- Preparing Cash Flow Forecasts on a weekly and monthly basis.
- To prepare reports on weekly sales analysis and highlight the key variances/reason for the movement in margin.
- Submitting quarterly VAT return for the group and arranging a payment plan with HMRC in tight cashflow situations.
- To review accruals/prepayment and fixed asset register on monthly basis.
- Processing payroll operations, with the assistance of Sage Payroll and MS Excel and also producing a summary of PAYE Tax & NI Contributions to be paid by employers to HMRC.
- Participation in half and year end audits.
- Preparation and posting of second-hand cars journals under VAT Margin scheme.
- Monthly and quarterly balance sheet analytical reviews for group reporting.

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- Investigation of significant balances or movements within detailed P&L line items.
- Assisted in the production of the monthly profit and loss reports.

ASSISTANT ACCOUNTANT – PERMANENT
ACORN GROUP- Motor Claims & Insurance Consultancy Sector
January 2012 - February 2014

Duties and Responsibilities:

- Bookkeeping in the form of Cash Books, Sales Day books, Bank Reconciliation, Purchase Day Books and Incomplete Records.
- Administrative responsibilities, including answering phone calls, sending faxes, filing documents and arranging appointments for the senior accountant
- Managing Petty Cash of up to 48k a year.
- Monitored and reconciled top up deposits by customers to amount received.
- Monitored uncollected DD's and liaised with credit control
- Reconciled customer balances to the amounts held in the bank account
- Provided monthly management reporting includes revenues, expenses and analysis thereof.
- Performed month end audit of cars sold every month.
- Aged Debtors Creditors analysis and performing write off and write back every month.
- Prepared BACS and Cheque Runs.
- Entering overhead invoices accurately on Sage50 accounts.
- Reviewing and creating internal control processes as per business requirements.
- Ensured all documentation in place for internal audit process.
- Contribution to the weekly and monthly short term cash flow forecasts.
- Clearing down stock and old monies.

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