Candidate Name: Manraj Jandu

Current Job Title: Finance Manager/FP&A (CONTRACT)

Skill Set Summary:

- Accounting and Finance: Chartered Accountant, ACCA qualification, financial reporting, audit delivery, tax computations, VAT return submissions.
- Business Partnering: Strategic guidance, cross-functional collaboration, stakeholder management.
- Analytical Skills: Critical thinking, problem-solving, financial insights.
- Software Proficiency: Sage 50, UBW Agresso, Concur, Tableau, Google Apps, Xero, QuickBooks.
- Communication: Fluent English, Punjabi, elementary Spanish.
- Leadership: Led audit processes, organized volunteering events, social secretary role.
- Adaptability: Experience with diverse teams, secondments, interim roles.

Professional Qualifications:

Association of Chartered Certified Accountants (ACCA) Chartered Accounting qualification
2023

Education:

Business & Management (Accounting) BSc (Hons) [2:1]
Brunel University London
9/2016–6/2019

A levels
Glyn School and Sixth Form
9/2009–7/2016

IT/System Skills: XERO, Excel, Sage 50, UBW Agresso, Concur, Tableau, Google Apps, QuickBooks

Salary Sought: £60,000

Notice Period: Immediately available

Consultant Summary: ACCA Qualified Chartered Accountant with over 6 years' industry experience. In their most recent role as an Interim Finance Manager at London Marathon Events, they managed year-end reporting for newly acquired subsidiaries and acted as a strategic business partner, providing financial guidance and insights. Previously, as a Finance Manager at Commonwealth Games England, they reported to the Chief Operating Officer and were responsible for finance processes, supplier payments, payroll, and stakeholder management. They have experience in presenting monthly management accounts, annual audit delivery, and financial statements preparation. During their time at The Wellcome Trust, they completed a rotational finance analyst apprenticeship, leading a Bi-Annual Dipstick Audit process and performing cash handling risk assessments.

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Professional Experience

FINANCE MANAGER/FP&A (CONTRACT)
London Marathon Events London, UK
December 2024 - June 2025
LME is a world-leading mass participation events organiser and every year more than 500,000 people take part in its mass or virtual events, primarily in running, cycling and swimming.

Achievements:
- Streamlined finance systems and strengthened controls across several small entities, leading to improved efficiency and operational oversight.
- Successfully integrated 6 newly acquired subsidiaries into the group

Duties and Responsibilities:
- Fixed term contract 6 months to cover year end reporting for newly acquired subsidiaries.
- Preparation of quarterly management accounts and bank reconciliations (using Xero).
- Supported the Head of finance in reviewing new potential business proposals and cases for potential acquisitions.
- Governance and HMRC compliance including completing annual confirmation statements.
- Managed the finances for five subsidiaries requiring handling of a high volume of invoices across multiple entities, each operating on different accounting systems
- Help set up with governance of newly formed joint venture.
- Reviewed current newly acquired subsidiaries to monitor is performance is as per expected when the acquisition was done e.g EBITDA of £100k is on target.
- Acted as a strategic business partner to the owners/founders of six subsidiaries, all from non-financial backgrounds, providing financial guidance and insights as needed
- Strategic partnering with non-finance founders & the annual audit by liaising with external auditors to support year end reporting for newly acquired subsidiaries.
- Prepared and presented 3-year forecast to senior members —used to guide strategic decision-making.
- Invoice processing for subsidiary accounts and approving payment runs.

Reasons for leaving: Successful completion of contract.

FINANCE MANAGER
CGE (Commonwealth Games England)
July 2023 - November 2024

Achievements:
- Lead the upgrade of Lloyds banking platform and implemented a finance system upgrade in Sage, which significantly streamlined and improved the efficiency of the payment process

Duties and Responsibilities:
- Reporting to the Chief Operating Officer responsible for the Finance processes, Supplier Payment Run, Payroll and stakeholder management.
- Monthly Management Accounts prepared and presented to Senior Leadership Team.
- Monthly balance sheet reconciliations were prepared and presented to the COO whom would review and approve in line with month end.
- Lead the annual audit and was the main contact with external auditor in the financial statement's preparation.
- Responsible for end-to-end accounts payable & receivable management, including overseeing the Finance inbox, collating and processing / raising monthly invoices, securing appropriate approvals, and preparing monthly payment memos for sign-off by the COO and CEO.
- Preparing cash flow forecasts and balancing cash held in all bank accounts.

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- Business Partnered with cross-functional departments to support operational teams by addressing queries and providing financial insights and guidance.
- Lead and delivered the annual budget and re-forecast – coordinating with various operational budget holders and presenting to senior leadership team.
- Expense reporting and finance policy enhancements.
- Review and approve payroll changes in the month as well as reviewing payroll summaries, loading and processing payroll payments each month.
- Short Secondment to Team GB (July 2024).
- VAT return submissions.

FINANCE ANALYST (APPRENTICE)
The Wellcome Trust
January 2020 - June 2023

Achievements
- Led the Bi-Annual Dipstick Audit process in July 2022, leading 5 individuals in cross functional teams.
- Cash handling Risk and Control Self-Assessment performed regarding a new retail shop opening.
- Performed due diligence on new grant applications and universities - financial statements reviewed, all types of risks assessed and proposal put forward to accept or decline this grant.

Duties and Responsibilities:
- Rotational role within the Finance department whilst completing ACCA qualification.

Year 1: Grant Payments and Accounts Payable building on my systems knowledge
Year 2: Financial & Investment Accounting including Year-End financial reporting.
Year 3: Commercial Finance (Business partnering / Management Accounting)
- Tax: Short secondment performing tax computations for Year-End subsidiaries.

ACCOUNTS PAYABLE ADMIN
Bunzl Plc
November 2019 - November 2019

CREDIT CONTROL - BILLING
Care Management Group
September 2019 - October 2019

BRAND AMBASSADOR
Accenture
September 2018 - November 2018

CUSTOMER ENGAGEMENT MANAGER (INTERNSHIP)
FIIT
May 2018 - September 2018

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